



ROLE PROFILE:

Commonwealth Games Federation –Ethics Commission Members

MAIN PURPOSE OF THE ROLE	
<p>The CGF Ethics Commission is the independent body appointed by the CGF Executive Board to hear ethical and conduct cases as and when they arise under the CGF Code of Ethics and Conduct (the Code), in accordance with the CGF Ethics Commission Appointment and Procedural Rules. Ethics Commission members will be asked to sit on panels comprising three members which determine cases as and when a matter proceeds to a formal hearing. Flexibility of availability is therefore required. The Ethics Commission will be given resource, support, independence, and opportunity to fulfil their duties. The post is part time and voluntary with reasonable travel and expenses to be paid. Where appropriate, virtual hearings will be convened. Six Ethics Commission members are to be appointed and from those six one will be appointed Chair and one will be appointed Deputy Chair.</p>	
<p>TERM OF OFFICE: Initial term of up to four years staggered for rotation purposes. Members of the Ethics Commission may be reappointed for one further term not exceeding 4 years.</p>	
<p>REPORTS TO: CGF Executive Board</p>	<p>DIRECT REPORTS: None</p>
KEY RESPONSIBILITIES	
<p>The key responsibilities of the CGF Ethics Commission are established in the Code; they include but are not limited to:</p> <ul style="list-style-type: none"> • Hear any alleged breach of the Code ensuring hearing is conducted in accordance with the CGF Ethics Commission Procedural Rules; • Liaise with other Ethics Commission members in relation to decision making • Drafting Written Decisions which can withhold scrutiny and are in accordance with the Code. • Impose any sanction permitted under the Code as it deems appropriate • Prepare any documentation required for any appeals against decisions of the Ethics Commission • To carry out such other responsibilities as may be allocated to them by the CGF Executive Board from time to time. 	
PERSON SPECIFICATION	
<ul style="list-style-type: none"> • Independent of the CGF, CGA's and other key stakeholders. • A person is not independent if they are: <ul style="list-style-type: none"> • are a member of the Executive Board or a committee of the CGF or of the executive committee/board of any CGA or CGOC; • are an employee or consultant of the CGF or any CGA or CGOG, or otherwise engaged in any paid or voluntary capacity by the CGF or any CGA or CGOG; • are otherwise in a situation in which they have or are involved with multiple interests, which may include both personal interests and interests arising from their duties or positions as a director, principal, partner, shareholder, officer or representative of an organisation, and where benefiting one or more of these interests may adversely affect the outcome in respect of another interest; • are an immediate family member of any of the above persons. 	



- Have at least 10 years senior experience in adjudicating on corporate governance, dispute resolution and disciplinary hearings preferably within the sports sector.
- To be able to assess, dissect and make informed reasons concerning evidence and arguments brought before a Panel (in writing, orally or by other methods), to ensure that a fair hearing is conducted.
- Demonstrate effective communication skills together with highly developed political, diplomatic and cultural awareness.
- Uphold the highest standards of integrity and probity especially in relation to confidentiality and conflicts of interests.
- The Chair, Deputy Chair and at least two other members of the Ethics Commission shall have a legal background.
- No two members of the Ethics Commission shall be citizens of the same country, and ideally, but not necessarily, come from the same region.